Regional Community Grant Terms and Conditions

Terms and Conditions

These Terms and Conditions ("Conditions") apply to the Regional Community Grant awarded by the Centre for Human Specific Research, an initiative of Animal Free Research UK, a registered charity (charity number 1146896) and a company limited by guarantee (company number 08015625) ("we", "us" or "our").

They form part of the grant agreement and will become legally binding only once the agreement letter, cover note and these Terms and Conditions have been signed by the Centre for Human Specific Research and the Host Institution.

For the avoidance of doubt, a written offer of award and formal grant agreement will be issued to the successful applicant following the regional event announcement. The grant will commence only once the agreement has been signed by all required parties. No expenditure incurred prior to the effective start date will be reimbursed.

1. Parties

These Conditions apply between us and the Host Institution ("you"). Together, we are referred to as "the parties".

2. Purpose of the Grant

The purpose of the Regional Community Grant is to support research projects and transition activities, including transition grant or pilot grant awards, that support the adoption of human-specific, animal-free research and enable a move away from the use of animal-derived products

3. Types of Award

The Regional Community Grant may be awarded as:

(a) a transition grant, intended to enable the transition away from animal-derived products; or

(b) a pilot grant , intended to support the development, validation and/or implementation of animal-free, human-relevant approaches.

The specific nature of the award will be set out in the offer letter, cover sheet and/or Schedule 1.

4. Application and selection process

The Regional Community Grant is awarded following a competitive, staged application process. Applicants must first submit a preliminary application. Shortlisted applicants may be invited to submit a full application and to deliver a live pitch at an in-person regional event.

We reserve the right to vary the format, timing or location of any regional event and to make no award if, in our reasonable opinion, no application meets the required standard.

5. Award announcement and publicity

The successful applicant will be announced at one of our regional events and presented with a ceremonial cheque for publicity purposes only. Any such announcement or presentation is

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symbolic and does not constitute a legally binding commitment or create any entitlement to funding.

6. Funding and use of funds

The maximum value of the grant will be set out in the offer letter, cover sheet and/or Schedule 1. Grant funds must be used solely for the purposes approved in writing and in accordance with the signed grant agreement.

Grant funds must not be used to purchase animal-derived products. Any such materials must be funded from alternative sources.

Where the award is made as a pilot grant, funds must be used for clearly defined pilot activities as set out in Schedule 1 and may be subject to additional reporting requirements.

7. Roles and responsibilities

During the grant period, we will:

- Provide funding in accordance with the signed grant agreement and as set out in Schedule 1, including (where applicable) support for the purchase of agreed animal-free reagents and other approved costs.
- Work with you to agree, develop and share appropriate communications relating to the funded activity and its outcomes.

During the grant period, you will:

- Carry out the funded activity in accordance with the approved proposal and the signed grant agreement.
- Comply with all applicable laws, regulations and institutional policies.
- Obtain and maintain all necessary ethical, regulatory and institutional approvals.
- Provide reporting, information and materials as required under the grant agreement and Schedule 1.

8. Data and intellectual property

All intellectual property and data generated through the funded activity shall remain the property of the Grant Holder and/or Host Institution.

You grant us a non-exclusive, royalty-free licence to use agreed summaries, images and outputs for non-commercial advocacy, fundraising and communications purposes, subject to your prior written approval.

This clause applies equally to pilot grant awards and transition consultancies.

9. Communications and publication

The parties agree that it is important to share learning arising from the funded activity, regardless of outcomes. Material public communications referring to the other party, or communications that use the other party's logo or name in a way that implies endorsement, must be approved in writing prior to release.

10. Confidentiality and data protection

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Each party shall keep confidential any information that is clearly confidential or ought reasonably to be treated as confidential.

To the extent the parties share personal data for the purposes of the funded activity, each party will act as an independent controller, will comply with UK data protection legislation (including UK GDPR and the Data Protection Act 2018), and will ensure its own privacy notices cover such processing.

11. Communication

We will use the contact details of the Grant Holder, Primary Scientist, and relevant Host Institution contacts to administer the grant. In addition, we may contact you by email about related activities, funding opportunities, events, and other communications relevant to our charitable mission, on the basis of our legitimate interests. You may opt out of receiving non-essential communications at any time.

12. Termination

We reserve the right to suspend or terminate the grant if these Conditions (as incorporated into the grant agreement) or the grant agreement are breached, if funding is misused, or if there are serious concerns relating to ethics, compliance or reputation. On termination we are not obliged to provide further funding beyond properly incurred, agreed costs up to the termination date.

We may require you to repay all or part of the grant if funds are misused, the funded activity is not delivered as agreed without our prior written consent, or if there is a material breach of these Conditions or the grant agreement.

13. General

These Conditions, together with the grant agreement, cover sheet and any schedules, constitute the entire agreement between the parties. Where the award is made as a pilot grant, additional pilot-specific terms may be set out in the offer letter, cover sheet, or Schedule 1. In the event of any inconsistency, those documents shall take precedence.

Nothing in these Conditions creates a legal partnership, joint venture or employment relationship.

14. Governing law and jurisdiction

These Conditions and any related agreement are governed by the laws of England and Wales, and the courts of England and Wales shall have exclusive jurisdiction.

15. Signatures

Signed for and on behalf of the Centre for Human Specific Research (Animal Free Research UK):

Title: Name:

Signature: Date:

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Lead Scientist:

Title: Name:

Signature: Date:

Signed for and on behalf of [Institution/company]:

Title: Name:

Signature: Date:

Schedule 1 – Project Details

1. **Project title**
2. **Project summary**

   Please provide a lay summary understandable by a person with good general knowledge but without a scientific background.
   [please complete]

3. **Relevance to Centre for Human Specific Research strategy**
   Our strategy is to accelerate the widespread adoption of human-specific research approaches and transition away from animal-derived products through awareness, education, and collaboration. Please provide information on how your human-focused technique/technology will benefit the scientific community within your area of interest, and any impact to the wider science community.

4. Proposal can include (but not limited to):

   - Any relevant citations/data that support your application
   - Any evidence to suggest your technique/technology is addressing an unmet need
   - Information on the benefits of your human-focused technique/technology to other researchers

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- If your technique/technology is expected to replace the use of animals or animal-derived biomaterials, provide information on which animal experiments and/or animal-derived biomaterial could be replaced, and to what extent

[please complete]

5. **Potential for animal substitution or replacement**
   Considering the broader context and role of animals in your area of interest, how many animals could potentially be substituted or replaced if this technology or method were more widely adopted in the future, and what is your level of confidence with your estimation? Please include citations to validate any figures used.

   [please complete]

6. **Parties and key contacts**

   - Lead scientist / PI: name, role, email
   - Administrator / admin contact: name, email
   - Centre contact: Jonathan Sheard, jonathan@humanspecificresearch.org

7. **Reagents and other inputs to be funded**

   - List of animal-free reagents and other costs to be funded.
   - Any in-kind contributions from suppliers or others.
   - Confirmation that animal-derived products will not be funded.

8. **Workplan and deliverables**
   Describe the experimental approaches and methodology for your proposal and give timelines for the research with major milestones and deliverables.
   [please complete]

   - The current workflow uses [brief description of animal-derived products]. This consultancy will explore and test animal-free alternatives and define next steps for moving away from these materials.
   - Expected deliverables (e.g. data summary, images, slides, short report). [please complete]

9. **Project period and milestones**

   - Start Date:
   - End Date:
   - Key milestones (e.g. mid-point check-in, final meeting).

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10. **Funding and payment**

- Total funded amount (as set out in the offer letter):
- Cost breakdown: *Provide a breakdown of the costs associated with this research proposal.*
  [please complete]
- Invoicing arrangements (e.g. single invoice at the end / invoice after completion of agreed milestones).
- Invoicing address and any purchase order details if needed.

11. **Reporting and meetings**

- Reporting requirements (e.g. short written report at the end, any interim update).
- Planned meetings or calls (e.g. mid-point and final).

12. **Communications plan**

- Planned outputs: short public case study; 3–5 slides for a shared slide deck; optional joint webinar, if both parties agree.
- Any specific communication constraints or approvals beyond the grant agreement.

13. **Special terms (if any)**

- Any agreed variations to the grant agreement for this project only.

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